MEMORANDUM OF ASSOCIATION AND THE RULES RELATING TO THE ESTABLISHMENT OF THE NATIONAL INSTITUTE OF INDUSTRIAL ENGINEERING (NITIE)

In the matter of Act XXI of 1860 for the Registration of literary, scientific and charitable societies, and

In the matter of National Institute of Industrial Engineering Society, hereinafter referred to as the Society (Registered at Mumbai, vide Registration No.88/1961 GBBSD dated 21-9-1961).

Memorandum of Association

1. (i) The name of the Society is the National Institute of Industrial Engineering Society.

(ii) The Registered office of the Society shall be situated at Mumbai.

2. In this Memorandum and the Rules made there under unless the content otherwise requires:

(a) "Institute" shall mean the National Institute of Industrial Engineering.

(b) "Society" shall mean the National Institute of Industrial Engineering Society.

(c) "Central Government" shall mean the Government of India.

(d) "Board" means the Board of Governors of the Institute.

(e) "Chairman" means the Chairman of the Board of Governors of the Institute.

(f) "Director" means Director of the Institute.

(g) "Registrar" means Registrar of the Institute.

(h) "Academic Council" means Academic Council of the Institute.

3. The objects for which the Society is established are:

(a) to establish and to carry on the administration and management of the National Institute of Industrial Engineering;

Technology Management), and allied areas and not limited to the above, leading to Productivity Improvement and to advance learning and dissemination of knowledge to build national capability;

(c) to develop courses leading to Post-Graduate Diploma, Fellow and Post-Doctoral Fellow distinctions in Industrial Engineering and Management and allied areas as the Institute may think fit for the advancement of learning and dissemination of knowledge for the benefit of the nation and society at large;

(d) to promote knowledge through research, publication, consultancy and advisory work, to advance new knowledge and innovation and to provide global leadership in theory and practice; provided that research so conducted shall also be directed towards such areas of study which shall enhance inclusive, equitable and sustainable national development goals and the growth of the economy;

(e) to educate, support and nurture outstanding and talented young leaders who can contribute as researchers, academicians, professional managers, entrepreneurs, public administrators, and stewards of existing and emerging enterprises in the private, public, and social sectors;

(f) to institute and award fellowships, scholarships, prizes and medals in accordance with the Rules and Bye-laws;

(g) to develop educational programmes and faculties that advance the cause of education, teaching and learning across disciplines;

(h) to provide education of high quality, physically and electronically (online) and to promote allied areas of knowledge as well as interdisciplin ary studies;

(i) to carry out research and innovation in contemporary areas of Industrial Engineering, Management, Analytics and allied areas of knowledge and provide thought leadership relevant to the needs of the country;

(j) to undertake sponsored research and consultancy;

(k) to meet the changing needs of Indian Economy, Society, and Public Policy with latest information through research, publications and programmes;

(l) to promote and provide transparency of highest order in matters of admissions, appointments to various positions, academic evaluation, administration and financial matters;

(m) to collaborate with educational institutions, professional bodies and industrial organisations in
India and abroad having objects wholly or partly similar to those of Society by exchange of teachers and scholars and generally in such manner as may be conducive to their common objects; and to open campuses and centres in India and abroad;

(n) to create patronship, affiliations and other classes of professional or honorary or technical membership or office as the Society may consider necessary;

(o) to evolve and suggest norms, standards and best practices in various areas of Industrial Engineering and Management and allied areas of knowledge;

(p) to establish and disseminate quality standards for the industry, agriculture, health care and services and assist the sectors and the government in conducting Quality Audits;

(q) to contribute in the process of Industrial and Business development by promoting entrepreneurship for creating employment opportunities and helping in the formulation of national policies related to businesses, resources, energy and environment;

(r) to contribute in the improvement of productivity in the relevant and traditional sectors of the economy like cottage, handicrafts, agricultural and allied sectors, agri-business, farm cooperatives, incubators, start-ups and MSMEs;

(s) to conduct Quality Improvement Programme, Continuing Education Programmes, Management Development Programmes, Faculty Development Programmes and similar programmes in Industrial Engineering and Management and allied areas for the personnel in the public and private sectors;

(t) to collect, disseminate, edit, print, publish scientific data in areas of interest to the society and establish, promote and support documentation centres and libraries, organise and conduct seminars, symposia, lectures, meetings, workshops, conferences and exhibitions, in India and abroad, with a view to disseminating the knowledge, concepts and techniques perfected by the Institute. It also aims to print, publish, circulate or exhibit books, papers, pamphlets, periodicals, brochures or other literature in areas of interest to the Society and also grant prizes, rewards and donations;

(u) to disseminate information, research results, in respect of various fields of Industrial Engineering and Management and allied areas of knowledge;
4. The Institute shall exercise the following powers and perform the following functions namely:

i. the admission to every academic course or programme of study in the Institute shall be based on merit assessed through transparent and rational criteria disclosed through its prospectus before the commencement of the process of admission; in line with the Government of India norms, from time to time;

ii. to award diplomas and certificates and other distinctions to candidates, educated and trained, and to prescribe standards of proficiency to be demonstrated before the award of degrees, diplomas and certificates and other distinctions of competence;

iii. to confer honorary awards and other distinctions;

iv. to create academic (teaching and non-teaching), administrative, technical, ministerial and other posts under the Institute with the approval of Ministry of Education and to define duties and conditions other than the post of Director; and to make appointments thereto. The appointment to the post of Director shall be made with the approval of the Central Government on such terms and conditions as may be decided by the Central Government;

v. to make rules and Byelaws for the conduct of the affairs of the Society and to add, to amend, vary or rescind them from time to time, with the approval of the Central Government;

vi. to establish, maintain, alter and manage the land, buildings, e-infrastructure and other infrastructure; assets of the Institute for institutional purposes and the halls and hostels for the residence of students;

vii. to acquire and hold property, provided that prior approval of the Central Government is obtained for the acquisition of immovable property;

viii. to deal with any property belonging to or vested in the Society in such manner as the Society may deem fit for advancing its objects, provided that prior approval of the Central Government is obtained for transfer of any immovable property;

ix. to establish, develop, merge and/or abolish schools, departments, inter and multi-disciplinary groups, centres of excellence and laboratories and other facilities;

x. to make decisions on academic, financial and other matters as may be necessary, incidental or conducive to the attainment of all or any of the objects of the Society;

xi. to constitute such Committee/s as it may deem fit for the disposal of any business of the Institute or for tendering advice in any matter pertaining to the Institute;
xii. to delegate any of its powers to the Board of Governors of the Institute or any of the Committee/s constituted by it;

xiii. to receive, utilize, invest, create and maintain grants received from various sources;

xiv. to arrange and provide substantial amount as Corpus Fund so that the Society may proceed for achieving its aims and objects confidently;

xv. to fix and demand fees, user charges and other charges as may be laid down in the Byelaws made under the Rules of the Society;

xvi. to manage a Fund to which shall be credited;
   a. all funds provided to the Institute by the Central Government;
   b. all fees and other charges received by the Society;
   c. all funds received by the Society by way of grants, gifts, donations, benefactions, bequests or transfers;
   d. all funds received by the Society in any other manner or from any other sources;

xvii. to manage and deposit all sums of money credited to the fund in such Banks as the Board and Society may decide (i.e. State/Nationalized Banks) and to invest any surplus funds not needed for immediate Institute’s activities, only in State/Nationalized Banks or Government Securities;

xviii. to meet the expenses of the Society including expenses incurred in the exercise of its powers and discharge of its functions out of the fund;

xix. to prepare and maintain accounts and other relevant records and to prepare an annual statement of accounts including the balance sheet of the Society in the format prescribed by the Central Government in consultation with the Accountant General, Mumbai;

xx. Article 3 (ix) - The Accounts of the Society shall be audited annually by the Comptroller and Auditor-General of India or by any person authorised by him in this behalf and any expenditure incurred in connection with such audit shall be payable by the Society to the Comptroller and Auditor General of India;

The Comptroller and Auditor-General of India, and any person appointed by him/her in connection with the audit of the accounts of the Society shall have the same rights, privileges and authority in connection with such audit as the Comptroller and Auditor-General have in connection with the audit of Government Accounts, and in particular, shall have the right to demand the production of books, accounts, connected vouchers and other necessary documents.
and papers;

The Auditor shall communicate the results of the audit to the Governing Body of the National Institute of Industrial Engineering who shall submit a copy of the Audit Report along with its observations to the Government of India, Ministry of Education and to the Society. The Auditor shall also forward a copy of the Report direct to the Government of India in the Ministry of Education.

(xxi) to acquire relevant intellectual property and/or any other rights, and/or license relating to invention, process improvements or design or standardization, marks whether for general or specific purposes;

5. (i) The Institute shall be open to persons of either sex, and of whatever race, creed, caste or class, and no test or conditions shall be imposed as to religious belief or profession in admitting students or appointing members, teachers, and other staff of the Institute.

(ii) No benefaction shall be accepted by the Society which, in its opinion, involves condition or obligations opposed to the spirit and object of this paragraph.

6. All the teaching at the Institute shall be conducted by or in the name of the Institute in accordance with this MoA.

7. The Institute shall be a non-profit legal entity and no part of the surplus, if any, in revenue of such Institute, after meeting all expenditure, in regard to its operations, shall be invested for any purpose other than for the growth and development of the Institute or for conducting research therein.

8. The Central Government may at any time appoint one or more persons to review the work and progress of the Society or the Institute and to hold any enquiry into the affairs thereof and to report thereon, in such manner as the Central Government may stipulate. Upon receipt of any such report, the Central Government may take such action and issue such directions as it may consider necessary in respect of any of the matters dealt with in the report regarding the Society or the Institute, as the case may be. The Society shall be bound to comply with such directions.

9. In case the Central Government is of the opinion that the Society or the Institute is not functioning properly, the Central Government shall have the power to take over the Administration and assets of the institute provided that the Board or Society or Institute shall be given an opportunity of being heard before issuance of any order under this Clause.

10. If on winding up or dissolution of the Society, there shall remain, after satisfaction of all its debts and liabilities, any assets and property whatsoever, the same shall not be paid to or distributed among the members of the Society or any of them but shall be given to a Society/Institute with similar objects as the Central Government may determine.
11. The composition of the Governing Body of the Society to which by the Rules and the Byelaws of the Society, the Management of its affairs is entrusted is as under:

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<td><strong>The Chairman appointed by the Central Government</strong></td>
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<td>2.</td>
<td>One nominee of the Central Government to represent Integrated Finance Division of the Ministry of Education.</td>
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<td>3.</td>
<td>One nominee of the Central Government to represent the Ministry of Education</td>
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<td>4.</td>
<td>One eminent representative of Industry nominated by the Central Government</td>
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<td>5.</td>
<td>One eminent representative of the Industry Co-opted by the Board</td>
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<td>6.</td>
<td>One eminent representative from among the Directors of premier institutions - IITs, IISC, and IIMs, to be nominated by the Central Government.</td>
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<td>7 &amp; 8</td>
<td><em>Two (2) Professors of the Institute nominated by the Chairman</em></td>
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<td>9</td>
<td><em>If there is no woman member on the Society / Board, then one woman member nominated by the Director with the approval of the Chairman from among the teaching faculty within the nomination. The Director may nominate faculty at the level of Professor / Associate Professor</em></td>
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<td>10.</td>
<td>The Director of the Institute</td>
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<td>11.</td>
<td>Registrar (Ex-Officio-Secretary)</td>
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<td>Ex-officio Member &amp; Secretary</td>
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A copy of the Rules of the Society, certified to be correct copy by Members of the Society is filled along with this Memorandum of Association.

[Signature]
NATIONAL INSTITUTE OF INDUSTRIAL ENGINEERING SOCIETY

Rules

1. The registered office of the Society shall be situated at Mumbai.

2. The Society shall for the time being consist of the following members:

   (1) The Chairman appointed by the Central Government

   (2) One nominee of the Central Government to represent the Ministry of Finance

   (3) One nominee of the Central Government to represent the Ministry of Education

   (4) One eminent representative of Industry nominated by the Central Government

   (5) One eminent representative of the Industry Co-opted by the Board

   (6) One eminent representative from among the Directors of premier institutions - IITs, IISC, and IIMs to be nominated by the Central Government.

   (7) & (8) Two (2) Professors of the Institute nominated by the Chairman.

   (9) The Director of the Institute (Ex-officio Member)

   (10) Registrar (Ex-Officio-Secretary)

   * If there is no woman member on the Society / Board, then one woman member to be nominated by the Director with the approval of the Chairman from amongst the teaching faculty of the Institute within the nomination. The Director may nominate faculty at the level of Professor / Associate Professor. Such members may be re-nominated for one more term consecutively.

3. If a member of the Society / Board shall change his/her address, he/she may notify to the Secretary the new address. But if he/she fails to notify such new address, the recorded address on the rolls of the members shall be deemed to be his/her address.

4. The general superintendence, direction and control of the affairs of the Society and its income and property shall be vested in the Governing Body of the Society, which shall be called the Board of Governors, National Institute of Industrial Engineering hereinafter referred to as “The Board”.

5. The Board shall consist of the following members:-

   1. Chairman - To be appointed by the Central Government - A Chairperson, from amongst eminent persons distinguished in the field of industry or education or science or technology or management or public administration or such other field

   2. One nominee of the Central Government representing Ministry of Finance

   3. One nominee of the Central Government representing Ministry of Education

   4. One eminent Professor with Industrial Engineering / Management Background to be nominated by AICTE
5. One eminent representative from among the Directors of premier institutions - IITs, IISC, and IIMs to be nominated by the Central Government

6. One eminent representative from the Industry to be nominated by the Central Government

7. One eminent representative from the Industry to be co-opted by the Board

8. One eminent alumnus to be co-opted by the Board, who has significantly contributed to the industry and donated to the Institute for its growth and development;

9. The Principal Secretary/Secretary, Higher and Technical Education Government of Maharashtra

10 & 11. "Two members as teaching faculty of the Institute to be co-opted by the Director with the approval of Chairman on year to year basis. Such members may be re-nominated for one more term consecutively.

12. The Director of the Institute (Ex-Officio Member)

13. Registrar (Ex-Officio Secretary)

* If there is no woman member on the Society / Board, then one woman member to be nominated by the Director with the approval of the Chairman from amongst the teaching faculty (Professor OR Associate Professor) within the nomination. Such members may be re-nominated for one more term consecutively.

6. The Board of the Institute shall be the principle executive body of the Institute

   (i) Where a member of the Society or the Board becomes such member by reasons for the office he/she holds, his/her membership shall terminate when he/she ceases to hold that office.

   (ii) A member of the Society or the Board representing the Central Government shall continue to be such member during the pleasure of the Central Government.

   (iii) Every other member of the Society or the Board including its Chairman shall cease to be such member on the expiry of four years from the date of his appointment or nomination but shall be eligible for reappointment or re-nomination, as the case may be.

   (iv) Should any member representing the Central Government be prevented from attending a meeting of the Society or the Board, he shall be at liberty to appoint and authorize a representative to take his place at that meeting of the Society or the Board and such representative shall have all the rights and privileges of a member of the Society or the Board for that meeting.

   (c) The meeting of the Society or the Board can be held physically, electronically, through videoconferencing; and on digital platforms

7. A member of the Society or the Board shall cease to be such member if he (a) dies or (b) resigns his membership or (c) becomes of unsound mind or (d) becomes insolvent or (e) is convicted for a criminal offence involving moral turpitude or (f) if he is removed by the Central Government from the membership of Society or (g) if, except in the case of the Director of the Institute, he accepts a full time employment in the institute or (h) if he fails to attend three consecutive meetings of the Society or the Board without the leave of the Chairman.
8. (i) The Chairman of the Society or the Board may resign his office by a letter addressed to the Central Government and his resignation shall take effect from the date it is accepted by the Central Government.

(ii) A member of the Society or the Board (other than an ex-officio member or a member representing the Central Government) may resign office by letter addressed to the Chairman and such resignation shall take effect from the date it is accepted by the Chairman.

9. Any casual vacancy in the Society or the Board shall be filled by the appointment or nomination of a member by the appropriate authority entitled to make such appointment or nomination and the member appointed or nominated to fill such casual vacancy shall hold office for the remainder of the term, if any, of the member in whose place he has been appointed or nominated.

10. The Society or the Board shall function notwithstanding any vacancy therein and notwithstanding any defect in the appointment or nomination of any of its members and no act or proceedings of the Society or the Board shall be called in question merely by reason of the existence of any vacancy therein or of any defect in the appointment or nomination of any of its members.

11. (i) The Society or the Board shall meet whenever the Chairman thinks fit, provided that the Chairman shall call a meeting of the Society upon a written requisition of not less than four Members.

(ii) For every meeting of the Society, fifteen days notice shall be given to the members.

(iii) Five members, including the Chairman, shall constitute a quorum at any meeting of the Society or the Board.

(iv) In case of difference of opinion amongst the members, the opinion of the majority shall prevail.

(v) Each member of the Society or the Board, including the Chairman, shall have one vote. If there be an equality of votes on any question to be determined by the Society, the Chairman shall also have and exercise a casting vote.

(vi) Every meeting of the Society or the Board shall be presided over by the Chairman and in his absence from any meeting by a member chosen from amongst themselves by the members present at the meeting.

(vii) Any resolution except such as may be placed before the meetings of the society may be adopted by circulation among all its members and any resolution so circulated and adopted by a majority of the members who have signified their approval or disapproval of such resolution shall be as effectual and binding as if such resolution had been adopted at a meeting of the Society; provided that in every such case at least four members of the Society shall have recorded their approval of the resolution.

[Signature]
12. Powers and functions of the Board:

Subject to the provision of the Memorandum, the Board shall be the principal executive body of the Institute, and shall, have the following powers:

(i) to take decisions on matters of the policies relating to the administration and working of the Institute;

(ii) to prepare the budget estimates of the Society for each year, and to sanction the expenditure within the limits of the budget as approved by the Central Government;

(iii) to receive grants and contributions and to have custody of the funds of the Institute;

(iv) to prepare and execute detailed plans and programmes for the establishment of the Institute and to carry on its administration & Management after such establishment;

(v) to set up Departments, Centres and Schools related to Industrial Engineering, Management and allied areas within the Institute, country and abroad under intimation to the Central Government;

(vi) to prescribe and approve courses of study, training and research in industrial engineering and management and allied subjects;

(vii) to prescribe rules and regulations for the admission of students to the various courses of study in conformity with the policy approved in this behalf by the Central Government;

(viii) to lay down standard of proficiency to be demonstrated before the award of certificates of competence in respect of the courses offered by the Institute;

(ix) to grant diplomas and other academic distinctions or titles, and to institute and award fellowships, scholarships, exhibitions, prizes and medals;

(x) to confer honorary fellowships, awards and other distinctions in such manner as may be specified by the regulations;

(xi) to establish, maintain, alter and manage the land, buildings, e-infrastructure and other infrastructure; assets of the Institute for institutional purposes and the halls and hostels for the residence of students;

(xii) to provide for and supervise the residence, health, discipline and the well-being of the students of the Institute;

(xiii) to create academic (teaching and non-teaching), administrative, technical, ministerial and other posts under the Institute with the approval of Ministry of Education and to define duties and conditions other than the post of Director; and to make appointments thereto. The appointment to the post of Director shall be made with the approval of the Central Government on such terms and conditions as may be decided by the Central Government;

(xiv) to specify by regulations the quorum for meetings of the Board, the Academic council or any committee, and the procedures to be followed in the conduct of their businesses;
(xv) to specify by regulations the financial accountability of the Institute, and to exercise such other powers and perform such other duties as may be conferred or imposed upon it by this MoA or the Rules made there under;

(xvi) Subject to the provision of this MoA, the Board may by regulations, delegate such powers and functions of the Board to the Director as it may deem fit;

(xvii) to collaborate with any other organisations in the matter of education, research and training in Industrial and Systems Engineering and Management and allied subjects within India and abroad;

(xviii) to enter into arrangements for and on behalf of the Institute;

(xix) to sue and defend all legal proceedings on behalf of the Institute;

(xx) to appoint Committees for the disposal of any business of the Institute or for tendering advice in any matter pertaining to the Institute;

(xxi) to delegate to such extent as it may deem necessary, any of its powers to any office or Committee of the Board;

(xxii) to consider and pass such resolutions on the annual report, the annual accounts and the financial estimates of the Society or the Institute as it thinks fit, such annual report, annual accounts and financial estimates along with the resolution passed thereon by the Board being submitted to the Central Government;

(xxiii) to make, adopt, amend, vary or rescind from time to time with the prior approval of the Central Government Bye-laws for the regulations of, and for any purposes connected with the management and administration of the affairs of the Institute and for the furtherance of its objects;

(xxiv) to make, adopt, amend, vary or rescind from time to time Bye-laws (a) for the conduct of the business of the Board and the Committees to be appointed by it, (b) for delegation of its powers or (c) for fixing the quorum, and

(xxv) to perform such additional functions and to carry out such duties as may from time to time be assigned to it by the Central Government;

(xxvi) in the event of disagreement between representative of the Ministry of Finance and the Chairman of the Governing Body of the Institute on the financial matter beyond the delegated powers of the Ministry/Department of Government of India, the matter may be referred to the Ministry for taking a final decision;
13. (i) The Board shall ordinarily meet once in every three months provided that the Chairman may, whenever he thinks fit on a written requisition of not less than four members call for a special meeting. Not less than fifteen days notice shall be given for every meeting of the Board and a copy of the proceedings of every meeting shall be furnished to the Central Government as soon as practicable after the Meeting.

(ii) One third members of the Board including the Chairman shall constitute a quorum for any meeting of the Board.

(iii) In case of difference of opinion amongst the members, the opinion of the majority shall prevail.

(iv) Each member of the Board including the Chairman shall have one vote and if there shall be an equality of votes on any question to be determined by the Board, the Chairman shall in addition have and exercise a casting vote.

(v) Every meeting of the Board shall be presided over by the Chairman and, in his absence from any meeting, by a member chosen from amongst themselves by the members present at the meeting.

(vi) Any resolution except such as may be placed before the meeting of the Board, may be adopted by circulation among all its members and any resolution so circulated and adopted by a majority of the members who have signified their approval or disapproval of such resolution shall be as effective and binding as if such resolution had been passed at a meeting of the Board, provided that in every such case at least four members of the Board shall have recorded their approval of the resolution.

14. The Board shall by resolution delegate to the Chairman, Director, and other members of the Board such of its powers for the conduct of the affairs of the Board as it may consider necessary or desirable.

15. Academic Council

(i) The Academic Council shall be the principal academic body of the Institute. It shall have the power to enact, amend or modify the rules governing academic matters and the affairs and welfare of students of the Institute.

(ii) The Academic Council shall be composed of the following members:

a) Director of the Institute who shall be the Chairperson of the Academic Council,
b) all Faculty members of the Institute,
c) four persons of eminence in the field of education, research, industry, public administration, social sector,
d) one eminent alumnus who has significantly contributed to the industry and donated for the growth and development of the institute,
e) Registrar of the Institute (Secretary), and

(iii) The term of office of the nominated members shall be for three years, while the term of the co-opted members shall be of one academic year.

(iv) The Chairperson of the Academic Council shall have the power to invite any person or persons, no being members of the Academic Council to attend the meetings of the Academic Council.
15.1 **Powers and Functions of the Academic Council:**

(a) to specify the criteria and process for admission to courses of all programmes of study offered by the Institute;

(b) to specify the academic content of the programmes and courses of study and undertake modifications therein;

(c) to lay down standard of proficiency to be demonstrated before the award of certificates of competence in respect of the courses offered by the Institute;

(d) to specify the academic calendar, guidelines for the conduct of examinations and recommend the grant of degrees, diplomas and other academic distinctions or titles;

(e) The Academic Council shall exercise such other powers and discharge such other functions as may be conferred upon it by this MoA or the regulations or by the Board;

(f) to appoint sub-committees to advise on such specific matters as may be referred to it by the Board; and

(g) to exercise such other powers and discharge such other functions as may be assigned to it by the Board.

16. **Sub-Committees of the Board**

The various sub-committees of the Board are:-

(i) Finance Committee;
(ii) Personnel Committee; and
(iii) Building and Works Committee

The composition of these Committees are given in **Annexure-I**

17. **Subject to the Rules and Regulations and any orders of the Board, the Director shall be responsible for the proper administration of the Institute and the conduct of the subordinate staff under the direction and guidance of the Board.**

18. **The members of the Society, Board, or of any Committee appointed by the Society or the Board shall be entitled to such allowances, if any, from the Institute as may be provided for in the bye-laws. However, no Institute Board members shall be entitled to any salary because of this subsection for attending the meetings of the Society. The Board or the Committee or in connection with any other business of the Society, the Board or the Committee as the case may be.**

The Chairman and members of the Society, the Board or any Committee appointed by either of them shall be paid by the Society such travelling and daily allowances as may be provided for in the bye-laws to be made on behalf in respect of any journeys undertaken by them for attending the meetings of the Society, the Board or the Committee or in connection with any other business of the Society, the Board or the Committee as the case may be. Travelling and daily allowances in respect of the official members for the journeys undertaken by them for similar purposes shall be borne by the Central Government.
19. The Chairman shall have the power to invite any person or persons, not being members of the Board, to attend the meeting of the Board, but such invitees shall not be entitled to vote at the meeting.

20. Article 3 (ix) - The Accounts of the Society shall be audited annually by the Comptroller and Auditor-General of India or by any person authorised by him/her in this behalf and any expenditure incurred in connection with such audit shall be payable by the Society to the Comptroller and Auditor General of India.

The Comptroller and Auditor-General of India, and any person appointed by him in connection with the audit of the accounts of the Society shall have the same rights, privileges and authority in connection with such audit as the Comptroller and Auditor-General has in connection with the audit of Government Accounts, and in particular, shall have the right to demand the production of books, accounts, connected vouchers and other necessary documents and papers.

The results of the audit shall be communicated by the Auditor to the Governing Body of the National Institute of Industrial Engineering who shall submit a copy of the Audit Report along with its observations to the Government of India, Ministry of Education and to the Society. The Auditor shall also forward a copy of the Report direct to the Government of India in the Ministry of Education.

21. (i) The Board shall submit annually, within six months after closing the previous year, a report on the working of the Institution during the previous year together with an audit report including an audited statement of accounts showing the receipts and payments during the previous year both in English and Hindi to Government of India through the administrative Ministry.

(ii) The Society shall submit to the Central Government the budget estimates for every financial year by such date as may be fixed by the Central Government.

22. For Section-6 of the Registration of Society Act, the person in whose name the Society may sue or be sued shall be the Secretary of the Society.
Composition of sub-committees of the Board (i) Finance Committee (ii) Building & Works Committee (iii) Personnel Committee

The Sub-committee of the Board shall comprise of Members on the Finance Committee, Personnel Committee and Building & Works Committee. The compositions of the sub-committees are as given below:

1. **Finance Committee**

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<table>
<thead>
<tr>
<th></th>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Chairman, NITIE BoG</td>
<td>Chairman</td>
</tr>
<tr>
<td>2</td>
<td>Nominee of Integrated Finance Division, Ministry of Education, Government of India</td>
<td>Member</td>
</tr>
<tr>
<td>3</td>
<td>Nominee of Ministry of Education, Government of India</td>
<td>Member</td>
</tr>
<tr>
<td>4</td>
<td>One Board Member, NITIE</td>
<td>Member</td>
</tr>
<tr>
<td>5</td>
<td>Director, NITIE</td>
<td>Member</td>
</tr>
<tr>
<td>6</td>
<td>One Teaching Faculty, Board Member, NITIE</td>
<td>Member</td>
</tr>
<tr>
<td>7</td>
<td>Registrar, NITIE</td>
<td>Secretary</td>
</tr>
</tbody>
</table>

2. **Personnel Committee**

<p>| | | |</p>
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<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Director, NITIE</td>
<td>Chairman</td>
</tr>
<tr>
<td>2</td>
<td>One Board Member, NITIE</td>
<td>Member</td>
</tr>
<tr>
<td>3</td>
<td>One Teaching Faculty Board Member, NITIE</td>
<td>Member</td>
</tr>
<tr>
<td>4</td>
<td>Registrar, NITIE</td>
<td>Secretary</td>
</tr>
</tbody>
</table>

3. **Building & Works Committee**

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<table>
<thead>
<tr>
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</thead>
<tbody>
<tr>
<td>1</td>
<td>Director, NITIE</td>
<td>Chairman</td>
</tr>
<tr>
<td>2</td>
<td>One Professor from Dept. of Civil Engineering (from Institute of repute like IITs, IISc, etc.)</td>
<td>Member</td>
</tr>
<tr>
<td>3</td>
<td>One nominee of the Central Government representing Ministry of Education, Government of India</td>
<td>Member</td>
</tr>
<tr>
<td>4</td>
<td>One nominee of the Central Government from representing Integrated Finance Division, Ministry of Education, Government of India</td>
<td>Member</td>
</tr>
<tr>
<td>5</td>
<td>Professor In-Charge, Estate, NITIE</td>
<td>Member</td>
</tr>
<tr>
<td>6</td>
<td>Registrar, NITIE</td>
<td>Member</td>
</tr>
<tr>
<td>7</td>
<td>Superintending Engineer (CPWD)</td>
<td>Member</td>
</tr>
<tr>
<td>8</td>
<td>Superintending Engineer (PWD)</td>
<td>Member</td>
</tr>
<tr>
<td>9</td>
<td>Executive Engineer, NITIE</td>
<td>Secretary</td>
</tr>
</tbody>
</table>