



# UDYOG PRAGATI

## *The Journal for Practising Managers*

### Guidelines for Authors

#### Scope

Udyog Pragati invites original contributions in the form of 'State of the Art' Papers and Case studies on the application of industrial engineering and management concepts/techniques in industrial and government organisations.

#### Types of Papers

The following types of papers will be considered for publication in the Journal.

- Theory based paper
- Practice based papers
- Empirical papers
- Case Studies
- Review papers

A paper should contain 3000 to 5000 words. In addition, discussion on paper published previously could also be incorporated.

#### Submission of Manuscripts

The following guidelines are to be adhered to while submitting the manuscript.

1. The desired order of content is
  - a) Title
  - b) Author (s)
  - c) Affiliation (s)
  - d) Abstract
  - e) Main Text
  - f) Acknowledgment
  - g) Reference, and
  - h) Appendices

Tables and illustrations, complete with titles, labels and art-work should be placed in the text at the appropriate locations. The diagrams, graphs, etc. should be sent in original.

2. The abstract should be brief, self-contained, explicit and should not exceed 200 words.
3. The manuscript should be typed on one side of good quality white bond paper in double spacing. Mathematical terms, symbols and other features that cannot be typed should be inserted neatly into the text by hand in black ink.

The author should also send an 'electronic version' of the paper on diskette (3.5" Floppy Disk) using standard software - Word/Word Perfect.

4. The equations should be numbered sequentially in parentheses by the right margin. The theorems, propositions, corollaries, etc. should be numbered in one sequence as, for example, (1) Proposition, (2) Corollary, (3) Theorem, etc.
5. Reference should be given by Author's name and year of publication i.e. (Tapley and Lewallen 1967). They should be mentioned in alphabetical order in the Bibliography. References should be listed as follows :
  - a) B.P. Tapley and J. M. Lewallen, (1967), "Comparison of several numerical optimization methods," Journal of Optimization Theory and Application, Vol. 1, No. 1, o.32
  - b) Neil Botten and John McManus, (1999), 'Strategic Management Models, Tools and Techniques', Competitive Strategies for Service Organisations, Macmillan Press, pp. 107-161.
6. The authors should submit a brief statement of their professional career i.e. qualifications, appointments held, research interests, published work, etc.
7. Authors should send a Declaration stating that the paper has neither been published nor under consideration for publication elsewhere.
8. Whenever the copyright material is used, authors should be accurate in reproduction and obtain permission from copyright holders if necessary. Articles published in Udyog Pragati should not be reproduced/reprinted in any form either in full or part without prior written permission from the Editor.
9. Correspondence and proof for correction will be sent to the first name author, unless otherwise indicated. The authors will receive page proof for checking, but it is hoped to correct only typesetting errors. Proof should be returned within a week.
10. All manuscripts have to be sent in triplicate to the Editor, Udyog Pragati, NITIE, Vihar Lake, Mumbai - 400 087.